

Message Text

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60

ORIGIN TRSE-00

INFO OCT-01 AF-10 EUR-25 NEA-10 ADP-00 OPR-02 SY-10 SS-15

CPR-02 FS-01 ABF-01 PRS-01 USIA-15 RSC-01 /094 R

66616

DRAFTED BY: TREAS:OAP:HENNESEY:VAG

8/28/73 EXT.2880

TREAS:OAP:FREDLUND

CLEARANCE:OS: BENNETT

A/O JMCGUNNIGLE

OS:BROOKS

EUR/EE ESEGALL

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P 312305Z AUG 73

FM SECSTATE WASHDC

TO AMEMBASSY LISBON PRIORITY

AMEMBASSY MOSCOW PRIORITY

INFO AMEMBASSY BONN PRIORITY

AMEMBASSY BELGRADE

AMEMBASSY TEHRAN

AMEMBASSY LAGOS

AMEMBASSY NAIROBI

AMEMBASSY MADRID

USSS

USAF SAM

C O N F I D E N T I A L STATE 174673

E.O. 11652: GDS

TAGS: OVIP (SHULTZ, GEORGE P.)

SUBJECT: SECRETARY OF TREASURY SHULTZ TRAVEL -

ADMINISTRATIVE ARRANGEMENTS

REF: STATE 63456

1. THERE FOLLOWS THE ITINERARY OF SECRETARY SHULTZ AND

PARTY:

DEP ANDREWS AFB 9/20 0800

ARR LISBON, PORTUGAL 9/20 1945

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DEP LISBON, PORTUGAL 9/21 0800

ARR LAGOS, NIGERIA 9/21 1330

DEP LAGOS, NIGERIA 9/21 1530

ARR NAIROBI, KENYA 9/21 2300

DEP NAIROBI, KENYA	9/28	0900
ARR TEHRAN, IRAN	9/28	1515
DEP TEHRAN, IRAN	9/28	1715
ARR ADLER/SOCI, USSR	9/28	2000
DEP ADLER/SOCI, USSR	9/30	1700
ARR MOSCOW, USSR	9/30	1850
DEP MOSCOW, USSR	10/3	1200
ARR LENINGRAD, USSR	10/3	1325
DEP LENINGRAD, USSR	10/4	1700
ARR BONN, GERMANY	10/4	1700
DEP BONN, GERMANY	10/5	1600
ARR BELGRADE, YUGOSLAVIA	10/5	1755
DEP BELGRADE, YUGOSLAVIA	10/6	1100
ARR DUBROVNIK, YUGOSLAVIA	10/6	11/45
DEP DUBROVNIK, YUGOSLAVIA	10/8	1200
ARR TORREJON, SPAIN	10/8	1445
DEP TORREJON, SPAIN	10/8	1645
ARR ANDREWS AFB	10/8	2005

AIRCRAFT TAIL AND MISSION NO. FOLLOW SEPTTEL. ALL TIMES LOCAL. EMBASSY TO BE INFORMED SEPTTEL AND CHANGE IN FLIGHT ITINERARY. REQUEST EMBASSY ASSIGN CONTROL OFFICER FOR VISIT.

2. CUSTOMS, HEALTH AND IMMIGRATION:

REQUEST BULK CLEARANCE AND WAIVER OF VISAS FOR ENTIRE PARTY AND AIRCRAFT CREWS IN LISBON, TEHRAN, YUGOSLAVIA, BONN. PASSPORT NUMBERS, PLACE AND DATE OF BIRTH PROVIDED SEPTTEL. PARTY HAS ALL NECESSARY SHOTS. ASSIGN EMBOFF TO RECEIVE PASSPORTS FROM R. MATT HENNESEY AND HANDLE ENTRY EXIT FORMALITIES.

3. GROUND TRANSPORTATION:

LISBON: PLEASE PROVIDE FIFTEEN (15) LIGHT OR MEDIUM AND TWO (W) HEAVY SEDAN. BONN, DUBROVNIK, BELGRADE: PLEASE PROVIDE TEN (10) MEDIUM OR LIGHT SEDANS AND TWO (2) HEAVY SEDAN WITH ENGLISH SPEAKING DRIVERS WHO ARE FAMILIAR WITH THE CITY AND IT ENVIRONS. INDIVIDUALLY ASSIGNED VEHICLES
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WILL BE KEPT TO A MINIMUM. A BUS MAY BE USED IN TRANSPORTING STAFF TO AND FROM THE AIRPORT. TRANSPORTATION FOR THE AIR CREW IS RESPONSIBILITY OF DAO. RECOMMEND MOTOR POOL DISPATCH SERVICE FROM VISITOR'S CONTROL ROOM BETWEEN HOURS 0730-2100. SPECIFIC VEHICLE ASSIGNMENTS FOR MEMBERS OF THE DELEGATION SUBJECT SEPTTEL.

(A) VIP BAGGAGE:

CARRY-ALL WITH HANG-UP BAR SHOULD PROCEED TO STARBOARD NOSE AS AIRCRAFT STOPS IN ARRIVAL POSITION. MR. HENNESEY WILL SUPERVISE UNLOADING. A MEMBER OF THE PARTY WILL ACCOMPANY BAGGAGE TO THE HOTEL.

(B) OTHER BAGGAGE:

AFTER VIP BAGGAGE HAS BEEN OFF-LOADED, A TWO AND ONE-HALF

TON TRUCK WITH HANG-UP BAR AND BAGGAGE HANDLERS SHOULD PROCEED TO AIRCRAFT AND AWAIT UNLOADING INSTRUCTIONS FROM R. HENNESEY. A STATION WAGON SHOULD BE PROVIDED FOR CLASSIFIED MATERIAL. IT IS TO BE ESCORTED BY A MARINE SECURITY GUARD. WHEN LOADED, A MEMBER OF THE PARTY WILL ACCOMPANY VEHICLES DIRECTLY TO HOTEL.

4. HOTEL ACCOMMODATIONS:

SIZE OF PARTY NOT YET FIRM (ESTIMATE 50 INDIVIDUALS).
ESTIMATE ROOM REQUIREMENTS AT EACH STOP TO BE: TWO (2) SUITES, TWELVE (12) DOUBLES, FIFTEEN (15) SINGLES.
REQUEST EMBASSIES MAKE HOTEL RESERVATIONS AS FOLLOWS:

LISBON - RITZ HOTEL
BONN - BRISTOL HOTEL
BELGRADE - HOTEL NEARBY EMBASSY
DUBROVNIK - APPROPRIATE HOTEL IN CONSULTATION
WITH HOST GOVERNMENT

U.S. GOVERNMENT WILL, OF COURSE, PAY ROOM CHARGES. EMBASSY TO MAKE ROOM ASSIGNMENTS BASED ON INFORMATION TO BE PROVIDED SEPTEL. AIR CREW'S ROOM NOT INCLUDED ABOVE, RESPONSIBILITY OF DAO.

(A) VISITORS CONTROL ROOM, ADMIN-CONTROL/SECRETARIAT: AN AVERAGE SIZE DOUBLE ROOM WILL SUFFICE FOR EACH OF THE ROOMS DESCRIBED BELOW. THE ROOMS SHOULD BE INTERCONNECTING, IF POSSIBLE, SET UP AS FOLLOWS:

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1. VISITORS CONTROL ROOM: (ONE DOUBLE)
 - A. TABLE FOR EMBASSY OFFICER
 - B. TABLE FOR ACCOMMODATION EXCHANGE AND SUNDRIES SALES
 - C. TABLE FOR INFORMATION SHEETS MAPS OR BOOKLETS ON:
 - LAUNDRY, DRYCLEANING SERVICES
 - RESTAURANTS
 - PLACES OF INTEREST (MUSEUMS, ART GALLERIES, ETC.)
 - DOLLAR/LOCAL CURRENCY CONVERSION TABLES
 - MEDICAL FACILITIES
 - HEALTH PRECAUTIONS
 - MOTOR POOL INFORMATION (SAME INFO SHEET AS PLACED IN ROOMS)
 - PLACES OF ENTERTAINMENT
 - ROOM ASSIGNMENT LIST
 - D. TYPING STAND AND ONE ELECTRIC TYPEWRITER
 - E. BEVERAGE, CIGARETTES AND SUNDRY ITEMS SHOULD BE AVAILABLE FOR SALE.
 - F. FOREIGN SERVICE LOCAL EMPLOYEES MAY BE USED IN OPERATION OF THIS ROOM. MSG CONTROL THIS ROOM IS NOT REQUIRED.

CLASSIFIED MATERIAL IS NOT TO BE STORED
IN THIS ROOM.

2. ADMINISTRATIVE CONTROL ROOM/SECRETARIAT
(ONE OR TWO CONNECTION DOUBLES DEPENDING ON
ROOM SIZE)
 - A. TWO TABLES FOR USE BY STAFF ACCOMPANYING THE
SECRETARY.
 - B. TWO TYPING STANDS, TWO ELECTRIC TYPEWRITERS.
 - C. OFFICE SUPPLIES
 - D. COPYING MACHINE (PREFERABLY XEROX 360)
 - E. TWO, FOUR DRAWER BAR LOCK CABINETS
 - F. THERE WILL BE OPEN STORAGE CLASSIFIED
MATERIAL IN THIS ROOM. REQUEST ACCESS BE
CONTROLLED BY EMBASSY OFFICER DURING WORKING
DAY AND MSG DURING NIGHT HOURS (1900-0730).
 - G. DIRECT LINE FROM EMBASSY SWITCHBOARD.
 - H. REQUEST EMBASSY HAVE CLERICAL SUPPORT
AVAILABLE IF NEEDED.

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3. SECRET SERVICE CONTROL ROOM NEARBY SECRETARY'S
SUITE.
DOUBLE ROOM CONVERTED TO OFFICE EXCEPT LISBON.

5. GIFTS:

MR. HENNESEY TRAVELING WITH THE PARTY WILL HAVE AVAILABLE
A LIMITED NUMBER OF CONTINGENCY GIFTS FOR USE IF GIFT
EXCHANGES TAKE PLACE. SPECIAL NOTE: BECAUSE THIS IS
STRICTLY SHORT WORKING VISIT, IT IS ASSUMED THERE WILL BE
NO GIFTS EXCHANGED. IF GIFT EXCHANGES ARE SUGGESTED BY
HOST GOVERNMENT, PLEASE INSURE THAT ANY EXCHANGE BE
ARRANGED BY PROTOCOL OFFICERS. PLEASE DESIGNATE
INDIVIDUAL TO PREPARE APPROPRIATE THANK YOU
LETTERS FOR HOST GOVERNMENT OFFICIALS IN DRAFT AND
SUBMIT THEM TO MR. HENNESEY AS EARLY AS POSSIBLE AFTER
ARRIVAL. SECRETARY'S STATIONERY WILL BE AVAILABLE.

6. FUNDING:

MR. HENNESEY, THE ADMINISTRATIVE OFFICER, IS AUTHORIZED
TO MAKE ADMINISTRATIVE ARRANGEMENTS FOR THE SECRETARY
AND HIS PARTY. MR. HENNESEY WILL HAVE FUNDS TO REIMBURSE
THE EMBASSY FOR ALL ADMINISTRATIVE EXPENSES INCURRED ON
BEHALF OF THE PARTY. EMBASSY B AND F OFFICER WILL PAY
EXPENSES INCURRED AND RENDER AN ACCOUNTING FOR THE FUNDS
TO MR. HENNESEY. EVERY EFFORT WILL BE MADE TO ARRANGE
A FINAL ACCOUNTING PRIOR TO THE PARTY'S DEPARTURE. IN
EVENT THIS NOT POSSIBLE, MR. HENNESEY WILL PROVIDE
INSTRUCTIO

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TAGS: OVIP, (SHULTZ, GEORGE P)
To: LISBON
MOSCOW INFO BONN
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TEHRAN
LAGOS
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